

Job Title: Project Manager [APPLY](#)

Location: Luxembourg, fulltime

METRICSAT is an early-stage startup. METRICSAT automates environmental risk assessment for financial institutions. Our mission is to empower financial institutions with reliable, quantifiable environmental risk and impact metrics for an investment. As part of our small, dynamic team, you will play a foundational role in pioneering a first-of-its-kind solution.

METRICSAT is seeking a Project Manager to coordinate the R&D activities, reporting, and communication for our project, NamSaf. This role will ensure efficient team collaboration, compliance with ESA project requirements, adherence to deliverables and timelines, and seamless communication with stakeholders. The ideal candidate will have experience in R&D project management, stakeholder engagement, and reporting.

Key Responsibilities:

- Oversee the execution of R&D activities, ensuring milestones and deliverables are met according to the ESA project timeline.
- Prepare and manage all required reports, documentation, and deliverables for ESA, internal teams, and funding partners.
- Organize team activities, progress meetings, and cross-functional collaboration to keep all contributors aligned.
- Act as the main point of contact for external partners, ensuring clear and timely communication.
- Identify potential risks to the project timeline and implement mitigation

Required Qualifications & Skills:

- Bachelor's or Master's degree in Project Management, Engineering, Environmental Science, Business Administration, or a related field.
- Strong experience with project management frameworks (Agile, PRINCE2, or PMP-certified).
- Excellent reporting, documentation, and stakeholder engagement skills.
- Familiarity with ESA project guidelines
- Strong ability to coordinate multidisciplinary teams
- Proficiency in Microsoft Project, Jira, or other project management tools.
- Ability to adapt to change in an entrepreneurial environment.
- Excellent interpersonal and communication skills.
- Ability to work autonomously as well as part of a team.
- Proficiency in spoken and written English.

Benefits

- Competitive salary
- Flexible hybrid work environment
- An independent role with a supportive and diverse work environment